



## TRENTON MILITARY FAMILY RESOURCE CENTRE

### POSITION:

**MANDATED SERVICE AREA:** Trenton Military Family Resource Centre Child Care Program

### SITE:

**RESPONSIBLE TO:** Childcare Supervisor

### OUR MISSION

Connecting and empowering our military community.

### OUR VISION

Where our military community feels welcome and supported.

### GENERAL POSITION OVERVIEW

The Registered Early Childhood Educator will require an understanding of the unique and demanding lifestyle experienced by the military family and how these challenges can affect child development and parenting. The Registered Early Childhood Educator is an integral part of a team responsible for meeting all provincial regulations according to the Child Care and Early Years Act, Ontario's Pedagogy for Early Learning (HDLH), the AECEO Code of Ethics and adhere to all Trenton MFRC HR/Childcare Policies and Procedures.

COVID – 19 Vaccination is mandatory for all employees and volunteers as per the Trenton MFRC Policies.

### HOURS OF WORK

Between operating hours of 6 am and 630pm, with the possibility of extending to 11 pm, Monday to Friday with an increase of hours during PA days/Spring Break/Summer. Hours of work are based on the needs of our program. Hours vary based on the needs of each Site.

Ability to pick up additional hours at other Site locations (Trenton, Batawa, St. Mary's, and Belleville)

### START DATE:

### QUALIFICATIONS & COMPETENCIES:

A Registered Early Childhood Educator is expected to have:

- Two year Early Childhood Education Diploma, or equivalent approved by the provincial licensing process,
- Current registration with Ontario College of Early Childhood Educators,
- A Valid Standard First Aid/CPR Certificate,
- Proof of clear Police Reference Check and updated every five years,
- A high degree of interpersonal and communication skills,
- A proven ability to be part of a collaborative team,
- Strong advocacy skills with the ability to work towards an inclusive and supportive environment,
- A team mentality and focus with the ability to solicit feedback and information from program area staff as well as their own ability to assess,
- Written and oral fluency in English, written and oral fluency in French would be considered an asset and may be a requirement within some positions,
- Proficiency in various computer applications such as Microsoft Word, Excel, Internet, and the ability to adapt to new applications as they become available.

**If interested and qualified, please submit your resume, cover letter and location preference to**

**Closes:**

**CC:**

**Posted:**