



## Trenton Military Family Resource Centre (MFRC) Internal and External Job Posting

**POSITION:** Family Liaison Officer  
**TYPE OF EMPLOYMENT:** 1.0 FTE Unionized Pay Level 11  
**RESPONSIBLE TO:** Clinical Director/Program Manager

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### Our Mission

Connecting and empowering our military community.

### Our Vision

Where our military community feels welcome and supported.

### General Position Overview

The Family Liaison Officer will require a thorough understanding of the unique and demanding lifestyle experienced by military families who are supporting a CAF member or Veteran impacted by an illness or injury. Working in collaboration with the 8 Wing Trenton Canadian Armed Forces Transition group, the Family Liaison Officer will provide education and prevention, self-help groups, assessment and referral, short-term intervention/urgent services, and programs to families supporting and ill/injured CAF member/Veteran. The Family Liaison Officer will also provide support to the families of the fallen.

### Hours of Work

This is a full-time position at thirty-seven (37.5) hours per week and the hours of work are structured based on the needs of the program and may include evening and weekend work as required.

**Start Date:** To be discussed.

**Compensation:** \$36.95/hr (37.5 hours per week)

### Qualifications and Competencies

#### The Family Liaison Officer will:

- have a Master's in Social Work or Master's in Counselling from a recognized University;
- be a member in good standing with the Ontario College of Social Workers and Social Service Workers (OCSWSSW) and/or the College Registered Psychotherapist of Ontario (CRPO);
- have a minimum of two (2) years experience working in a clinical setting as part of a multidisciplinary team;
- have a minimum of two (2) years clinical experience providing group, couples, and individual counselling;
- have exceptional understanding of the unique military life-style issues facing families who are supporting an ill or injured military member or Veteran;
- have an thorough understanding of MFRC, Military, VAC and community organizations and resources to appropriately provide referrals to services and supports for the families of ill/injured CAF and Veteran Members;
- be fluent in oral and written fluency in English, fluency in French would be considered an asset;
- have a high degree of interpersonal and communication skills;
- have the ability to manage change and work effectively in a multi-disciplinary environment;
- be proficient in various computer applications and the ability to adapt to new applications as they become available;
- have an approved criminal reference check and vulnerable sector screen.

If interested and qualified, please submit your resume to [kelly.b@trentonmfr.ca](mailto:kelly.b@trentonmfr.ca) no later than May 7th, 2025